

ANNUAL PROCUREMENT PLAN REPORTING

Name of National Department/Institution _____ Name of Institution _____ Cederberg Municipality _____
 Name of Provincial Treasury _____
 Name of Accounting Officer / Delegated Official: **G Matthyse**
 Director/ Chief Director SCM: **J Booyesen**
 Telephone number and email address _____

Date:

TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - April 2026 - May 2026						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
CDW Marketing Material	Western Cape Government Branded Gazebo's x 2 & Banners x 4. <small>Teardropes x 2.</small>	R30,000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		
West Coast Strategic Planning Session	This will be a follow up session where the Operational Plans for the New Financial year will be finalised.	R60 000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		30 / 04 / 2026
CDW PPE	PPE – Apparel (Water Boots, Reflector Jackets, 2 Piece Reflector Overall) x 24 Officials (All Apparel with DLG Logo)	R40 000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		30 / 04 / 2026
Clean Town Campaign	Awareness campaign that includes sportgear for sporting clubs in Graafwater, launch of campaign, catering	R35 000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		30 / 04 / 2026
Clean Town Campaign	Recycling	R40 000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		30 / 04 / 2026
Career Expo	inviting TVET colleges, AGRI other institutions and business	30 000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		30 / 04 / 2026
Policy and SCM Compliance workshop	Strategic workshop between Communication department and CDW	R15000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026		30 / 04 / 2026

CDW Awareness	Informing public of functions of the CDW and how to use their services	R5 000	23 / 03 / 2026	27 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026
ACCOMMODATION	CDWP Officials	10 000	23 / 03 / 2026	23 / 03 / 2026	01 / 04 / 2026	09 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026

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Accounting Officer / Authority Signature

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ANNEXURE A

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 Name of Provincial Treasury _____
 Name of Accounting Officer / Delegated Official: **G Matthyse**
 Director/ Chief Director SCM: **J Booyesen**
 Telephone number and email address _____

Date:

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Planned dates (week ending) - DDMMYYYY										
Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
All Wards - Water Distribution	House connections - Pressure Problems	R500 000,00	RFQ	04/08/2026	05/08/2026	13/08/2026	15/08/2026	15/08/2026	15/08/2026	30/06/2027
All Wards - Waste Water Management - Sewerage	Sewerage : Equipment Cederberg	R425 000,00	RFB	10/09/2026	26/09/2026	10/10/2026	17/10/2026	31/10/2026	28/11/2026	30/06/2027
All Wards - Roads	Upgrade Roads in Cederberg	R10 000 000,00	RFB	10/09/2026	26/09/2026	10/10/2026	17/10/2026	31/10/2026	28/11/2026	30/06/2027
All Wards - Roads	Upgrade sidewalks (Clanwilliam and Lambertsbaai)	R3 000 000,00	RFB	10/09/2026	26/09/2026	10/10/2026	17/10/2026	31/10/2026	28/11/2026	30/06/2027
All Wards	Materials -road repairs in all towns	R2 030 000,00	RFQ	04/08/2026	05/08/2026	13/08/2026	15/08/2026	15/08/2026	15/08/2026	30/06/2027
All Wards	Road signs	R100 000,00	RFQ	04/08/2025	05/08/2025	13/08/2025	15/08/2025	15/08/2025	15/08/2025	30/06/2026
Ward 5	Repair wall at office in Lamberts Bay	R300 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026
All Wards	Stores - Repair doors Lamberts Bay , Elands Bay , Graafwater and Clanwilliam	R300 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026
All Wards	Fencing of pumpstations	R300 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026
All Wards	Wheelie bins	R300 000,00	RFQ	04/08/2025	05/08/2025	13/08/2025	15/08/2025	15/08/2025	15/08/2025	30/06/2026
Ward 4	Fencing of graveyard	R100 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026
All Wards - Parks and gardens	Brush cutters	R300 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026
All Wards - Parks and gardens	Tools	R300 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026

All Wards	Road equipment	R600 000,00	RFQ	04/08/2026	05/08/2026	13/08/2026	15/08/2026	15/08/2026	15/08/2026	30/06/2027
Ward 5	Irrigation system	R200 000,00	RFQ	12/01/2026	26/01/2026	09/02/2026	16/02/2026	02/03/2026	31/03/2026	30/06/2026
Ward 5	Hire of mobile toilets	R150 000,00	RFQ	04/08/2026	05/08/2026	13/08/2026	15/08/2026	15/08/2026	15/08/2026	30/06/2027
All Wards	Water fittings	R150 000,00	RFQ	04/08/2026	05/08/2026	13/08/2026	15/08/2026	15/08/2026	15/08/2026	30/06/2027

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Accounting Officer / Authority Signature

ANNUAL PROCUREMENT PLAN REPORTING

ANNEXURE A

Name of National Department/Institution _____ Name of Institution ___ Cederberg Municipality _____
 Name of Provincial Treasury _____
 Name of Accounting Officer / Delegated Official: **G Matthyse**
 Director/ Chief Director SCM: **J Booysen**
 Telephone number and email address _____

Date: 5 March 2026

TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDMMYYYY							Contract commence	Contract expiry
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award				
Advertising	Advertising and promotion, and promotion material as needed and programme	R25 000	RFQ - below R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		
Bulk SMS	Service provider to provide product for bulk sms service	R50 000	RFQ - above R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		
Printing & Stationary	Provide printing solution	25 000	RFQ - up to R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		
Photography	Provide photo, photoframes and streaming service as	35 000	RFQ - above R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		
Graphic Design	design for booklet, newsletter, marketing material and develop of new website	R45 000	RFQ - above R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		
Website	develop of new website	R450 000	Tender	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	29 / 05 / 2026		
Newsletter	Total production, development and print of 4 newsletters	R100 000	RFQ - above R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		
Signage	Signage	R25 000	RFQ - under R30 000	23 / 03 / 2026	27 / 03 / 2026	09 / 04 / 2026	10 / 04 / 2026	10 / 04 / 2026	11 / 04 / 2026	30 / 04 / 2026		

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Name of National Department/Institution _____
 Name of Provincial Treasury _____
 Name of Accounting Officer / Delegated Official: **G MATTHYSE**
 Director/ Chief Director SCM: **Jerome Booysen**
 Telephone number and email address _____

Name of Institution: Cederberg Municipality

Date: 10 March 2026

TABLE 1

Planned dates (week ending) - DDMMYYYY										
Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
OHS and Employee Wellness	Medical Surveillance and biological monitoring	R500 000,00	Tender	15/03/2026	01/04/2026	01/05/2026	10/05/2026	10/06/2026	01/07/2026	30/06/2028
	Calibration of breathalyser & drug test machine (Bi-annually)	R22 000,00	Formal Written Quotations/	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
	Protective clothing	R4 000,00	Formal quotation	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
	Gas detectors	R75 000,00	Formal quotation	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
	New Vote: Service of Fire Extinguishers	R45 000,00	Formal Written Quotations/	May-26	May-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
Training & Development	Training for personnel on WSP	1% of personnel budget	Formal Written Quotations/Tender (depends on training programme)	23 March 2026	27 March 2026	13 April 2026	16 April 2026	20 April 2026	01 May 2026	01/04/2027
Recruitment	Advertising of vacant positions	R150 000,00	Formal Written Quotations/	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
	Consultant Fees	R500 000,00	Formal Written Quotations/	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
	Moving expenses	R200 000,00	Formal Written Quotations/	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027

Human Resources	Printing & Stationary	R11 500,00	Formal quotation	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	11 August 2006	30/06/2027
	Payday Clocksystem	R700 000,00	Formal Written Quotations/		Jun-26	30 June 2026	15 July 2026	31 July 2026	11 August 2006	30/06/2027
	<u>New Vote:</u> 7 x Ergonomics Office Chairs	R25 000,00	Formal Written Quotations/	May-26	Jun-26	30 June 2026	15 July 2026	31 July 2026	01/08/2026	30/06/2027
Office of the Director Corporate and Strategic Services	Office furniture for the newly appointed Director	R41 000,00	Formal Written Quotations/	Jun-26	Jul-26	31 July 2026	15 August 2026	31 August 2026	01/09/2027	30/06/2027

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Name of National Department/Institution _____ Name of Institution ___Cederberg Municipality_____
 Name of Provincial Treasury _____
 Name of Accounting Officer / Delegated Official: G
 Director/ Chief Director SCM: Jerome Booyesen
 Date: 18/03/2026

TABLE 1

Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
Economic Development and Tourism	Appointment of Tourism service provider	R750 000,00	Tender	14/09/2026	23/09/2026	09/10/2026	16/10/2026	22/10/2026	01/11/2026	31/10/2027
Economic Development and Tourism	Appointment of Economic Development and Tourism Consultant	R250 000,00	Tender	05/06/2026	12/06/2026	27/06/2026	11/07/2026	25/07/2026	03/08/2026	02/08/2029
Economic Development and Tourism	Marketing and Promotion	R180 000,00	quotation	08/06/2026	12/06/2026	27/06/2026	11/07/2026	25/07/2026	03/08/2026	2002/08/27
Economic Development and Tourism	Business infrastructure support	R30 000,00	quotation	12/06/2026	19/06/2026	26/06/2026	06/07/2026	08/07/2026	13/07/2026	13/07/2027
Economic Development and Tourism	Training and smme development	R150 000,00	quotation	06/08/2026	18/08/2026	04/09/2026	13/09/2026	18/09/2026	01/10/2026	30/06/2027
Economic Development and Tourism	Business park/incubator	R550 000,00	tender	08/06/2026	12/06/2026	27/06/2026	11/07/2026	25/07/2026	03/08/2026	30/11/2026
Economic Development and Tourism	Office Supplies & Materials	R5 000,00	quotation	05/06/2026	12/06/2026	27/06/2026	11/07/2026	25/07/2026	03/08/2026	03/08/2026

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 Name of Accounting Officer / Delegated Official: G Matthyse
 Director/ Chief Director SCM: J Booysen
 Telephone number and email address _____

Date: _____

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Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
AIRCONDITIONERS	CLANWILLIAM, CITRUSDAL, USDAL, ELANDSBAY AND LAMBERTSBAY	Yes	FQ		13-Jul-26	17-Aug-26	21-Aug-26	16-Sept-26	21-Sept-26	
fencing	Fencing Citrusdal Library	Yes	FQ		10-Aug-26	07-Sept-26	11-Sept-26	05-Oct-26	19-Oct-26	18-Dec-26

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 Director/ Chief Director SCM: **J Booysen**
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Date: 10 March 2026

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Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Planned dates (week ending) - DDDMMYYYY						
				Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commence	Contract expiry
Protective Cloting	Traffic & Law Enforcement	300 000	RFB	08/06/2026	15/06/2026	25/06/2026	02/06/2026	06/06/2026	07/06/2026	07/07/2027
Protective Cloting	Disaster Management	300 000	RFB	08/06/2026	15/06/2026	25/06/2026	02/06/2026	06/06/2026	07/06/2026	07/07/2027
Security Alarm system and monitoring	Traffic & Law Enforcement	4 000 000	RFB	23/03/2026	07/04/2026	17/03/2026	23/04/2026	30/04/2026	01/07/2026	31/07/2029
Alternative energy solutions	Public Safety	1 000 000	RFQ	05/06/2026	12/06/2026	27/06/2026	11/07/2026	25/07/2025	01/09/2026	30/09/2026
Ink Cartridges for Traffic Departments	Public Safety	100 000	RFQ	12/06/2026	19/06/2026	26/06/2026	06/07/2026	08/07/2026	13/07/2026	13/07/2027
Law Enforcement equipment, back office systems, vehicles, call centre and related services	Public Safety	5 080 000	RFB	16/03/2026	23/03/2026	24/04/2026	04/05/2026	18/06/2026	01/07/2026	31/07/2029
Clanwilliam Drivers licence centre	Public Safety	400 000	RFQ	12/06/2026	12/06/2026	19/06/2026	10/07/2026	13/07/2026	20/07/2026	20/08/2027

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Upgrading of all Resorts	Purchasing of materials for upgrading project and normal	R299 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	30/06/2027
Upgrading of Resorts - Clanwilliam Dam	Contractor Services- Labour for upgrading project Chalets x 6	R150 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of Resorts - Clanwilliam Dam	Contractor Services - Labour for 300square meters Tiling at public ablution at Camp site	R42 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of resort Lamberts Bay	Contractor Services- Supply and Fit of aluminium windows Block 4 Ablution and aluminium window screen and door at reception	R80 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of resort Lamberts Bay	Contractor Services- Supply and fit shower and basin taps at 40 x private ablutions	R75 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of resort Lamberts Bay	Contractor Services- Fit 720 square metre tiles 600x600 at 40 x private ablutions- Labour only	R98 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026

Upgrading of resort Lamberts Bay	Contractor Services- Supply and fit 300 square metre roll on lawn	R48 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of Resorts - Elandsbay	Contractor Services - Supply and fit 320 square metre roll on lawn	R50 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of Resorts - Elandsbay	Contractor services - Fit 300 square metre tiles 600x600 in kitchen building - Labour Only	R48 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of Resorts	Purchase 6 x 150 L high pressure geysers with pressure control valves	R38 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026
Upgrading of Resorts	Clanwilliam Dam Chalet's - Capital- Purchasing of furniture and kitchen appliances	R150 000,00	FQ	05/08/2026	12/08/2026	10/09/2026	17/09/2026	21/09/2026	01/10/2026	15/11/2026

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 Telephone number and email address _____

Date:

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Tissue paper	Supply and delivery of tissue paper products	800000	RFB	23/03/2026	26/03/2026	30/04/2026	11/05/2026	01/06/2026	01/07/2026	30/06/2029
Cleaning Materials	Supply and delivery of cleaning materials	800000	RFB	23/03/2026	26/03/2026	30/04/2026	11/05/2026	01/06/2026	01/07/2026	30/06/2029
Electrical Cables	Supply and delivery of electrical cables	800000	RFB	23/03/2026	26/03/2026	30/04/2026	11/05/2026	01/06/2026	01/07/2026	30/06/2029
Verification System	Online verification system for cederberg local municipality	500000	RFB	23/03/2026	26/03/2026	30/04/2026	11/05/2026	01/06/2026	01/07/2026	30/06/2029
Renovations	Renovations at SCM stores	100000	RFQ	23/03/2026	26/03/2026	30/04/2026	11/05/2026	01/06/2026	01/07/2026	31/07/2026
Stationery	Supply and delivery and stationery	1200000	RFB	08/02/2027	12/02/2027	15/03/2027	20/04/2027	04/05/2027	01/07/2027	30/06/2030
Travel agency	Appointment of a travel agency for Cederberg municipality for a period of three years	1000000	RFB	08/02/2027	12/02/2027	15/03/2027	20/04/2027	04/05/2027	01/07/2027	30/06/2030
Safety Clothing	Supply and delivery of safety protective clothing	1000000	RFB	08/02/2027	12/02/2027	15/03/2027	20/04/2027	04/05/2027	01/07/2027	30/06/2030

Arch flash electrical switching protective clothing	Supply and delivery of Arch flash electrical switching protective clothing	1000000	RFB	08/02/2027	12/02/2027	15/03/2027	20/04/2027	04/05/2027	01/07/2027	30/06/2030
Electrical materials	Supply and delivery of electrical material	1000000	RFB	08/02/2027	12/02/2027	15/03/2027	20/04/2027	04/05/2027	01/07/2027	30/06/2030

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Name of National Department/Institution _____ Name of Institution Cederberg
 Name of Provincial Treasury _____
 Name of Accounting Officer / Delegated Director/ Chief Director SCM: J Booysen
 Telephone number and email address: 027 482 8000

Date:

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		Planned dates (week ending) - DDMMYY								
Programme	Project Description	Estimated Value (incl. taxes)	Method of procurement	Bid Specification	Advert	Bid closing	Bid Evaluation	Bid award	Contract commencement	Contract expiry
Farm-level management plans	Farm-level management plans as part of the Sandveld Environmental management framework to ensure that the emerging farmers on commonage land may clear land for crop plantations.	R600 000	Tender	Farm-level management plans compiled by an independent environmental assessment practitioner for Farm 24/1 Eland's bay, Erf 168 Lambert's bay & Erf 279 Clanwilliam according to the minimum environmental management outcomes as per	13/07/2026	28/07/2026	04/08/2026	18/08/2026	08/09/2026	24/05/2027

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan



Accounting Officer /
 Authority Signature